

AGENDA ITEM	ACTION
Apologies for absence – None	
Minutes of the Executive Committee meeting held on 11 October 2024 needs amendment before being approved.	Hadassah
<p>Matters arising:</p> <ul style="list-style-type: none"> • Sealed envelope containing the knowledge process. Still on to do list. • Risk assessments – Hadassah has the information now and will collate. • Andy and Colin are the Beacon administrators • Web access – we all have with the password given out by Jim. • Who has keys for audio cupboard? • Cupboard at Heath End Village Hall – for projector et al contact Ken Pickering or Roland. • Heath End Village Hall front door keys held by Roland, Colin, Ken Pickering, Pat Morgan (table tennis), Mike Batson and Heather Cole (Ukelele). • Keys to cupboard in Beaver Room, Tadley CC – Roland and Steve. Roland had more cut. Need to ask him who now has them. • Bank account signatories – Steve, Colin and Hadassah. • Colin brought the printed leaflets. Some committee members took to put in various places. • Speaker calendar – Roland has it in hand. 	<p>Hadassah Hadassah Colin Colin</p>
Chair’s Report – Nothing to report	
Secretary’s Report – Nothing to report	
<p>Treasurer’s Report:</p> <ul style="list-style-type: none"> • U3a trust discussion on groups and payments 	
<p>Membership Secretary’s Report:</p> <ul style="list-style-type: none"> • Currently have 728 members. • Christmas event will be Saturday 14 December. Tadley Community Centre booked from 1-6pm. Members to arrive 2.30pm. Hurst singers choir could be 30. Some might need chairs. Need to pay pianist – Likely £120’ish or less. Tickets £5 and selling from 21 November. Raffle by Carol - £60. • Advertising – Burghfield Village Life, Silchester, and Little London. There is a Tadley Facebook page, Spotted Tadley, Ruth Porter will add events. • In house advertising events. It seems people don’t click on the link to read the monthly newsletter. Some elderly frightened of links so don’t know when events are happening. Am told they do read emails. In future, Andy will send 	Andy

<p>out an email for events and we will end the monthly newsletter.</p> <ul style="list-style-type: none"> • Sub-group meeting to review membership process – Wed 4 Dec, 10am at Jacki's. 	Jacki et al
<p>Group Secretary's Report:</p> <ul style="list-style-type: none"> • A coffee morning was held for group leaders. They enjoyed the opportunity to meet each other. Suggested we have a group leaders' meeting and chat at a pub, and buy them all a drink. Set a date for the New Year – sometime in January. • Jacki suggested we do a policy on accessibility. Linda especially needs this for trips outs. Not covered by insurance unless they are a u3a member. Some coaches can only take certain types of wheelchairs. We could classify trips as moderate or hard. • Jacki and Hadassah met with 3 group leaders. Productive meeting and helpful for all. • Latin group is no more. • Anglo-saxon group will have a Christmas anglo-saxon do. • Welsh group leader injured herself in a fall. Will resume when able. 	Jacki Hadassah
<p>Monthly Meetings:</p> <ul style="list-style-type: none"> • None in December. • Next meeting is 16 January 2025. 	
<p>AOB:</p> <ul style="list-style-type: none"> • Andy sorting out email rejection problem. Was delivered on the Yahoo account and Andy now waiting to see if the instructions he was given by Beacon have worked. 	Andy
<p>DONM:</p> <ul style="list-style-type: none"> • Friday 10 January 2025, 1pm at TCC (note earlier time for winter months) 	All

Signed.....

Dated.....